

Report to	Calne Area Board
Date of Meeting	7 th February 2017
Title of Report	Calne Dementia Friends Working group update/recommendations

Purpose of Report:

To ask the area board:

1. to note the discussions and actions recorded in these meeting notes

1. The Calne Dementia Friends/Dementia Action Alliance working group held its most recent meeting at Bank House, Calne on 17th January 2017. The following notes and action points were recorded of the meeting and have been acknowledged as an accurate record by all present:



Dementia Action Alliance Steering Group

Notes of the Meeting: 17 January 2017

Attendees: Jane Vaughan (Wiltshire Council - Community Engagement Manager), Diane Gooch (Wiltshire and Swindon Users Network, Trudy King (Calne Town Council), Andrew Day (Alzheimer's Society), Frank Rumble (Calne LINK), Clare Harris (Calne Town Council).

1. **Apologies:** Cllr Christine Crisp (Wiltshire Council), Tim Mason (Alzheimer's Society), David Evans (Calne Memory Club/Comm Health & Social Care Forum) Catherine Beswick & Richard Paget (Kingston House).
Notes of this meeting were taken by Jane Vaughan
2. **To discuss and approve the Action Plan**
The Action plan was discussed and updated to form the minutes of this and agenda of the next meeting (see below).
3. **Date and Venue of next meeting**
The next meetings will be held at **Bank House** at **2pm** on **Monday 13th March**.

Action Plan from 17 Jan 2017

Action	Action Points	Lead Member	Progress/ Update	Funding Required & achieved	Action Completed ✓
Create & develop a Champion's Network	Identify someone to take on setting up and co-ordinating our Calne Champions Network	DG CH	<ul style="list-style-type: none"> Diane will contact all known Champions in the area to arrange an informal get together on 7th March – 6pm at the Lansdowne Strand Hotel. Contact Lansdowne if we are expecting a crowd! 		
	<ul style="list-style-type: none"> Arrange social events 		<ul style="list-style-type: none"> As above 		
Recruit 12 x full members to the CCADAA is first year	<ul style="list-style-type: none"> Provide an information pack to prospective new members Identify funding for more professional presentation of information and welcome packs. 	FR CH DG/JV/CC	<ul style="list-style-type: none"> Information pack had been completed and could be acquired from Clare if required. This point would not need to be discussed at the future meetings. Frank Rumble will take a copy back to LINK Get a quote for 200 packs Take Older People/Carers Champions initiative to Area Board (7/2/17) 		✓

	<ul style="list-style-type: none"> • Develop a Welcome pack for new members • New and prospective new members 	<p>JV/CH</p> <p>DE/DG</p> <p>JV</p> <p>DG</p> <p>CH</p> <p>JV/CH</p>	<ul style="list-style-type: none"> • Jane and Clare would be asked to bring a draft to the next meeting. • Once finished these will be sent to all members. • Memory Club will discuss signing up as a member at their meeting this week. • Add Calne Area Board as a member • Diane Gooch had delivered 3 information packs to the practice manager at Northlands Surgery (for each surgery) but had received no feedback to date – DG will contact again – in person. • Chilvester Finance had not responded to date. CH will contact to say that they will be removed from our distribution list. • Tim Mason had previously suggested that shops and businesses signed up to Safe Places should be approached to become members. The group suggested that local businesses are encouraged to be a safe place as one of their actions ... this should be added as an example of an action in the introduction pack. • Link – Frank Rumble will arrange for a member of the group to attend LINK AGM 		
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		<p>FR</p> <p>JV</p> <p>DG</p>	<p>to invite them to become a member of the Dementia Action Alliance/hold a Friends Session.</p> <ul style="list-style-type: none"> • Calne Community Hub and Library speak to Library Manager and Community Hub volunteers. • Will visit local café and hairdressers with Introduction pack. 		
<p>Continue to coordinate and run dementia friends Sessions in the community area</p>	<ul style="list-style-type: none"> • Continue to target the following groups: <ul style="list-style-type: none"> ▪ Wiltshire Council ▪ Town Council Parishes ▪ High St Businesses ▪ Greensquare (handymen) ▪ WC Housing team ▪ GP Practices ▪ Young People ▪ The WI ▪ Calne Rotary Club ▪ Calne Link ▪ Hairdressers ▪ Men's Shed 		<ul style="list-style-type: none"> • CC had spoken to Cllr Bucknell re. that following the 2017 elections all new Councillors should become DF's as part of their induction. • CH/TK to do the above at Town Council • CC had contacted Nigel Bridge (head of property services at Greensquare) re. adopting a policy for all maintenance staff to attend a DF session. He is consulting with their learning and development team re. taking this forwards. <p>Need to find a way to ensure that DF sessions form part of induction packages; Town and Wiltshire Council (following elections), Wilts Police, Fire, Town and Wiltshire Council (new employees) etc.</p> <ul style="list-style-type: none"> • TM was meeting with the Calne Rotary but was not present to provide an update. 		

			<ul style="list-style-type: none"> • CH/TK running a session for the Lansdowne WI – 13th Feb. 		
<p>Encourage & promote activities for people living with dementia and their carers (e.g. The Memory Club).</p>	<ul style="list-style-type: none"> • Calne Memory Club Programme of events • Input from Richard Paget/Kingston House • Other activities are happening in the Community Area for those living with dementia and their carers. 	<p>DG</p> <p>TK</p> <p>JV</p> <p>AD</p>	<ul style="list-style-type: none"> • Memory Club website was not working – DG would let the group know at the meeting on Friday. • Promoting the Memory Club – we are still looking for stories to add to Our Community Matters/Facebook page etc. • Richard was not present • A local resident had approached the Town Council to find out if anyone could use ‘twiddle muffs’ Trudy will get in touch to get some for the Calne Dementia Friends group to distribute. • Intergenerational Music project (Pat Donlan) – ask Pat to come to the next meeting to talk about the project • Singing for the Brain – Andrew will find out who we need to get approval from/how we go about starting a group in Calne. Diane will find out how many people might be interested in taking part. • Dementia Friendly Walk Deferred • Calne Leisure Centre – Jane to speak to the 		

		JV	Manager, ask Richard if he would like to attend and provide advice/feedback on activities and arrangements (signage etc.) at the centre.		
Campaigns - Promote, create and report	<ul style="list-style-type: none"> • Raise awareness with the Dementia Roadshow vehicle. • New Year Resolution • Resources for young children. 	<p>CH/TK</p> <p>JV</p>	<ul style="list-style-type: none"> • In progress. • Conduct a 'Black mat' audit within the town. Come up suggestions for alternatives. CH/TK to seek advice from suppliers, PHS etc. in advance of running the audit. Defer to next meeting • JV discuss with the Local Youth Network Defer to next meeting • Find out more information about successful Children's sessions. Look at providing resource packs (along the lines of a reading folder containing advice for teachers/parents and games/books/toys etc that will help younger children to explore and not be afraid of dementia affecting relatives/neighbours etc) for local primary schools/playgroups to be used to support children who are coming into contact with dementia. Catherine will find info about books that have previously 		

	<ul style="list-style-type: none"> Other areas to develop 	CB CH/JV JV DG	<p>been useful.</p> <p>Research possible resources (speak to Rebecca Bolton).</p> <ul style="list-style-type: none"> Trowbridge Mosque – Ask for advice of what if any actions we could take to help them to promote Dementia awareness within their community. JV would contact the Mosque. Care Co-ordinators – DG would follow up with GP practice managers re. inviting Care Co-ordinators to attend CCADAA meetings. 		
Monitor local action plans	<ul style="list-style-type: none"> Members to be encouraged to attend Alliance meetings & update on progress or supply written update 		<ul style="list-style-type: none"> Ongoing – No full alliance meetings had yet been held. 		
Communication – Promote good practice, opportunities for activity and progress using all forms of media	<ul style="list-style-type: none"> Share good practice with other DAAs in the area. Carry out actions from Dementia Friendly Wiltshire Conference 		<ul style="list-style-type: none"> Meet with other champions to share ideas and actions - ongoing Carry out the public building audit to check signage etc. - ongoing Ensure that we encourage 12 local businesses to become alliance members in our 1st year as CCADAA - ongoing 		
RUNNING TOTAL OF DEMENTIA FRIENDS IN CCA					385

2. Environmental & Community Implications

2.1. The Calne Dementia Friends Action Alliance aims to contribute to the continuance and/or improvement of environmental, social and community wellbeing of local people living with dementia and their families/carers, the extent and specifics of which will be dependent upon the individual actions identified in the action plan.

3. Financial Implications

3.1. There are no specific legal implications related to this report.

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific legal implications related to this report.

6. Equality and Inclusion Implications

6.1. The Calne Dementia Friends Action Alliance aims to make sure that everyone from the Calne Community Area living with dementia is respected and enabled to continue to enjoy living their lives in their own community as well as possible for as long as possible.

7. Safeguarding Implications

7.1. There are no specific legal implications related to this report.

Report Author:

Jane Vaughan – Community Engagement Manager (Calne)
jane.vaughan@wiltshire.gov.uk